



Verde Farms, LLC

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Production Planner (Scheduler)

About Verde

Verde Farms is the leading marketer of natural, organic, and grass-fed beef in the United States. Working with family farms across the globe, we are connecting consumers who desire healthy, great-tasting meat raised in a sustainable manner. Our employees believe in the company's core set of principles, and leadership's commitment to innovation!

As a dynamic, value-driven, privately held company based in the greater Boston area, Verde Farms employees are united by the company's mission, supportive culture, shared values, and integrity. This is a great time for key individuals to be a part of the double-digit growth at an organization that continuously creates new opportunities for team members to develop while changing the industry landscape.

Reports To: Director of Operations

Job Location: Woburn, MA

Job Purpose: The Production Planner is responsible for the planning and allocation of raw materials and finished goods in accordance with customer requirements and internal/external production capacity. The role requires strong communication skills, working cross-functionally and with suppliers to make timely production decisions under pressure.

Duties include:

- Analyze and maintain the Material Replenishment Planning (MRP) tool, and then create work orders for the movement of product between warehouses and manufacturing sites.
- Resolve day-to-day issues that arise with production capacity or raw material availability.
- Review new sales/production opportunities to determine if they meet plant capacities and capabilities.
- Identify, escalate, and resolve material shortages or production disruptions before they impact production or order fulfillment.

- Work with Operations and Procurement, consult on raw material requirements and track shipment timing to ensure appropriate levels and mix of raw material coverage.
- Carry out weekly inventory and production review, including weekly reconciliation of external inventory at processors vs internal inventory system reporting. Investigate and analyze any variances. As needed, update bills of materials (BOMs) to adjust for revised raw material usage or other changes. Collect, track and report production yields.
- Support process improvement and problem solving using continuous improvement methods. Develop analytical tools and processes to support the success of the business.
- Support period-end process assuring that all required information is input into the system and investigate open issues.
- Other duties as assigned.

Key Attributes of Role Holder:

- Bachelor's degree, plus 2 -4 years experience in an analytical, logistics, or planning role, preferably in a food production, manufacturing and/or consumer products environment
- Strong problem-solving skills
- Able to work independently and manage multiple priorities simultaneously
- Strong Excel and analytical skills
- Excellent communication and interpersonal skills
- Highly collaborative, perceptive, operates with accountability

Why Verde Farms?

- Competitive Salary
- Excellent Health Benefits
- Progressive PTO Policy
- Awesome Work Environment

There's something special about working at Verde Farms. We operate with a core set of principles: the promotion of health and wellness, animal welfare, and environmental sustainability. These driving forces shape our vision and actions that guide every decision regarding supply, products, partners, and employees.